



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No.679/NKDA/Admn-369/2012

Dated, the 12th February, 2014

NOTICE INVITING QUOTATIONS FOR PROVIDING

PEST CONTROL SERVICES

Sealed quotations are hereby invited from resourceful, bonafide and reputed Firms/Agencies having experience in Pest Control Treatment in different Government and Peivate Sectors. The treatment is required for Eco-Tourism Park and Residential Houses/Complexes in New Town, Kolkata-700156 initially for a period of 12 months which may be extended as per discretion of the Authority on the basis of performance of the selected bidder.

Last date of submission of quotations : 19-02-2014 upto 2 P.M.
Date of opening of quotations : 19-02-2014 at 3 P.M.

However, details of the services required and other terms and conditions relating to the award of Contract are given in Annexure-I

Chief Executive Officer
New Town Kolkata Development Authority

Memo No.679/1(4)/NKDA/Admn-369/2012

Dated, the 12th February, 2014

Copy forwarded for information & necessary action to:

1. The Finance Officer, NKDA
2. The System Manager, NKDA with the request to upload in the website.
3. PA to the Chairman, NKDA
4. Notice Board

Administrative Officer
New Town Kolkata Development Authority

ANNEXURE – I

Details of the services required and other terms and conditions

1. SCOPE OF WORK:

The job of Pest control shall include the following:

i) General Pest Control which means eradication of Mosquitoes and larva killing both by spraying of chemicals and with Fogging Machine through permitted insecticides as per Government of India and WHO norms. Separate rates to be quoted as per schedule below :

SCHEDULE OF RATES

| Sl.No. | Mode of Treatment of Mosquitoes and Larva Killing | Rate Per service per day |
|--------|---|--------------------------|
| 1. | Larva Killing by Spraying of chemicals through Hand Compression Machine | |
| 2. | Eradication of mosquitoes through Fogging Machine | |

(ii) Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any cost.

(iii) The pesticides, etc. used for pest control, should not have adverse impacts on human health.

2. Validity of the contract: The period of contract shall be for a period of 12 months from the date of issue of the tender. However, the contract may be extended for a further period at the discretion of this Authority. NKDA reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.

3. Eligibility conditions

a) The bidder shall have an experience of at least 2 years or more in this field. The bidder should submit a performance certificate from any 2 Govt. Departments/ PSUs/any other reputed organizations. The bids received without prescribed performance certificate shall be rejected.

b) The bidder should have a valid license to stock and use of permissible insecticide for commercial pest control operation.

c) Xerox Copy of VAT/Sales Tax/Service Tax Registration Certificates/PAN Card and Professional Tax Clearance Certificate to be enclosed with the quotation.

d) List of Customer along with the details of contact person, Tel. Nos., Fax, and complete address.

4. Earnest Money Deposit (EMD) : The bidder shall furnish an amount of Earnest Money of Rs.5,000 (Rupees Five Thousand only) by way of Demand Draft drawn in favour of "New Town Kolkata Development Authority" payable at Kolkata which shall be converted into the Security Deposit and to be refunded on expiry of contract period. The said Security Deposit will be forfeited if the contractor fails to perform his contractual duties satisfactorily. If the contractor fails or neglects any of his obligations under the contract, NKDA reserves the right to forfeit either whole or any part of security deposit furnished by the bidder as penalty for such failure. The EMD of the unsuccessful bidder will be discharged/returned on completion of tender formalities.

5. Submission of Tenders:

(i) The quotation indicating daily rate for Pest Control (exclusive of taxes) must be submitted in a sealed envelope with the following certificate duly signed :-

“I have physically inspected the premises and understand the volume of work and I agree to the terms and conditions laid down in the NIQ”.

(ii) The quotation along with an envelope containing EMD is to be kept in a big sealed envelope.

(iii) The envelope containing EMD should not be sealed and kept open.

(iv) The sealed envelope containing all bids must be dropped in the Tender Box in the office of New Town Kolkata Development Authority, 03 Major Arterial Road, New Town, Kolkata-700156 by 1400 Hrs. of 19th February, 2014.

(v) The bids shall be opened on same day at 1500 Hrs. in the presence of authorized representatives of bidders.

(vi) Late/delayed tenders due to any reason, whatsoever, will not be accepted/considered, at all, under any circumstances.

(vi) Bids without EMDs will not be accepted and treated as informal.

6. Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.

7. The pest controlling exercise is to be undertaken on regularly basis as per direction of NKDA.

8. The quoted rates should include the cost of pesticides and related labour and transportation charges. The chemicals/pesticides used by the agency be purchased from reputed concern and should be ISI Marked and/or WHO approved. No other charges except the quoted rate will be paid.

9. The rates should be mentioned in figures as well as in words exclusive of taxes and levies.

10. Payment : Payment to the successful bidder shall be released on monthly basis on submission of Log Book/Working Report duly certified by an authorized official of NKDA

11. Validity of Tender: Rates quoted by the Firm shall remain valid for a period of 12 months.

12. TDS and any other Government levies applicable shall be deducted from bill amount as per rules and instructions issued from time to time.

13. NKDA reserve the right to cancel the Contract any time during the currency of the Contract without assigning any reason, whatsoever, if the services provided by the firm are found to be unsatisfactory.

Administrative Officer
New Town Kolkata Development Authority.

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